

FAST  
Federal Automotive Statistical Tool

Data Year: 2011  
Agency: Department of Army  
User: Edward Moscatelli  
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## VAM Compliance and Results Reporting

### Department of Army

#### Background and Form Instructions

This form is used to support the Federal agency reporting requirements, identified in "[Presidential Memorandum-Federal Fleet Performance](#)", whereby each Federal agency is tasked with providing summary information about the allocation methodology behind the management of their motor vehicle fleet. GSA's Office of Governmentwide Policy has published guidance and background for this reporting requirement at <http://www.gsa.gov/vam>.

This form is available to FAST agency-level points of contact ("Y level users") through February 17, 2012 for each agency to submit the required information to GSA. Each agency's submission must include all of the form sections below. When you have completed all three sections below, see the section "Reporting Status" (below) for instructions on how to declare your agency's submission is complete.

Questions or comments on the reporting requirements and/or GSA guidance should be directed to the vehicle policy team within GSA's Office of Governmentwide Policy by email to [vehicle.policy@gsa.gov](mailto:vehicle.policy@gsa.gov). Questions or comments on the use of this form can be directed to the FAST Help Desk (noted below in the page footer).

#### Reporting Status

After you have completed all of the form sections below, have reviewed your submission, and are ready to submit it to GSA for review, change your reporting status to "Complete" in this section.

**Note:** "Complete" should only be selected by the headquarters fleet manager after thoroughly reviewing the agency's VAM submission. Selecting "Complete" will lock the submission and prevent changes.

**This form has closed for data entry.**

VAM reporting is: ☐ Incomplete  
☒ Complete

**1. VAM Profile**

Each agency must provide an overview of their approach to instituting a VAM (or VAMs, if appropriate) within their agency. All of the questions below describing your agency's VAM(s) must be answered.

**For each question in this section, select all responses that apply.**

1. At what level was the VAM analysis performed?

- ☒ Entire Agency
- ☒ Single Bureau
- ☒ Region
- ☒ Single Location
- ☐ Other - Explain below

2. On what general basis is the VAM constructed?

- ☒ One VAM per office or facility
- ☐ One VAM per program area
- ☐ One VAM per occupation or occupational group
- ☐ Other - Explain below

3. If any non-exempt vehicles are not covered by the VAM, what is the reason?

There are approximately 13,000 GSA leased vehicles belonging to the Army National Guard that have not been reported.

4. The VAM affected which of the following?

- ☒ Vehicle retention
- ☒ Acquisition of replacement vehicles
- ☒ Acquisition of additional vehicles
- ☒ Disposal/non-replacement of unneeded vehicles
- ☒ Decisions regarding sourcing of acquisition of vehicles
- ☐ Other - Explain below

5. What criteria does the VAM use to justify vehicle retention/acquisition?

- ☒ Personnel-to-vehicle ratios
- ☒ Mileage utilization (miles per vehicle per week, month, or year) \*
- ☒ Trip utilization (trips per vehicle per week, month, or year)
- ☒ Hours utilized (hours per vehicle per week, month, or year)
- ☒ Mission criticality

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- ☒ Terrain  
☐ Climate  
☒ Fleet condition/down-time  
☐ Other - Explain below

6. Where does the VAM acquire data?

- ☒ One or more automated source  
☒ Fleet management information system  
☒ Vehicle registry or vehicle inventory  
☒ In-person interviews with end users  
☒ Surveys/questionnaires (paper, email, web-based, etc.)  
☐ Telematics  
☐ Other - Explain below

7. Does the VAM perform any of the following?

- ☐ Highlights candidates for general or specific AFV configurations (dual-fuel, E-85, plug-in electric, etc.)  
☒ Recommends specific vehicle sizes  
☐ Recommends rotating high- and low-mileage vehicles  
☒ Recommends optimal vehicle sourcing (purchase, lease, GSA lease, POV, fleet-on-demand services, public transit, etc.)  
☐ Recommends inter-agency sharing  
☐ None of the above

8. What factors does the VAM use in making vehicle recommendations?

- ☒ Availability of public transit or other transportation options  
☒ Availability of alternative fuel infrastructure  
☒ Lifecycle cost, including acquisition, fuel, warranty, operational, maintenance, and disposal cost  
☐ Other - Explain below















## 2. Fleet Management Plan

Each agency must submit a fleet management plan showing how it will achieve the targets specified in the Presidential Memorandum. Use the form in this section to upload an MS Word or PDF document containing your agency fleet management plan.

File Name	Uploaded	Uploaded By
Fleet Management Plan.doc	2/17/12 6:55 PM	Edward Moscatelli

### 3. Optimum Fleet Attainment Plan

Each agency must upload one or more VAM Agency Reporting Tool spreadsheets, as needed, to cover your **entire** agency fleet. Any files you upload must conform exactly to the format of the templates provided by GSA at <http://www.gsa.gov/vam>. Each file you upload will be validated; if errors are found, those errors will be detailed and you will need to fix those errors in the Excel file before attempting to re-import the file. If no errors are found in validating the file you have imported, all of the vehicle data will be extracted, stored in FAST, and included in a condensed "Optimum Fleet Attainment Plan" tabular summary below.

Document Description	File Name	Uploaded	Uploaded By
 Vam Attainment Plan	<a href="#">650th MI Grp 2-9-12.xls</a>	2/14/12 11:46 AM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">IMCOM 2-14-12.xls</a>	2/14/12 11:54 AM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">QDCSOPS 2-9-12.xls</a>	2/14/12 1:41 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">TRADOC VAM V2 2-6-12.xls</a>	2/14/12 1:47 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">ARCENT 2-9-12.xls</a>	2/14/12 1:56 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">MDW 2-9-12.xls</a>	2/14/12 1:57 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">Pentagon Motor Pool 2-10-12.xls</a>	2/14/12 1:57 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">ARNG VAM 2-14-12.xls</a>	2/14/12 3:28 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">ATEC VAM 2-14-12.xls</a>	2/14/12 3:31 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">88thRSC-VAM 2-15-12.xls</a>	2/15/12 2:37 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">81stRSC-VAM 2-15-12.xls</a>	2/15/12 2:38 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">63rdRSC-VAM2-15-12l.xls</a>	2/15/12 2:38 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">USA Developmental Test Cmd 2-15-12.xls</a>	2/15/12 2:40 PM	Edward Moscatelli
 VAM Attainment Plan	<a href="#">USA Operational Test Cmd 2-15-12.xls</a>	2/15/12 2:41 PM	Edward Moscatelli

<input type="checkbox"/> VAM Attainment Plan	<a href="#">USACOE 2-15-12.xls</a>	2/15/12 2:42 PM	Edward Moscatelli
<input type="checkbox"/> VAM Attainment Plan	<a href="#">99thRSC-VAM 2-15-12.xls</a>	2/16/12 6:49 AM	Edward Moscatelli
<input type="checkbox"/> VAM Attainment Plan	<a href="#">USAREC VAM 2-15-12.xlsx</a>	2/16/12 6:58 AM	Edward Moscatelli
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<input type="checkbox"/> VAM Attainment Plan	<a href="#">US Army Space and Missile Defense Command 2-15-12.xls</a>	2/16/12 7:02 AM	Edward Moscatelli
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Department of Army Condensed Optimum Fleet Attainment Plan					
<input type="checkbox"/> <a href="#">View Detail Table</a>					
	Sedan	Other Passenger	Truck	Other	Total
<b>Current Exempted Vehicles</b>					
Law Enforcement	964	589	403	8	1,964
Emergency Response	30	94	425	152	701
Overseas	50	41	0	0	91
Other	55	11	383	19	468
<b>Total</b>	<b>1,099</b>	<b>735</b>	<b>1,211</b>	<b>179</b>	<b>3,224</b>
<b>2011 Baseline Fleet</b>					
Conventional Fuel Vehicles	3,913	6,285	20,120	1,336	31,654
Alternative Fuel Vehicles	8,466	4,598	4,570	226	17,860
<b>Total</b>	<b>12,379</b>	<b>10,883</b>	<b>24,690</b>	<b>1,562</b>	<b>49,514</b>
<b>Optimal Fleet</b>					
Conventional Fuel Vehicles	2,137	3,518	15,938	1,086	22,679
Alternative Fuel Vehicles	9,075	5,447	5,821	232	20,575
<b>Total</b>	<b>11,212</b>	<b>8,965</b>	<b>21,759</b>	<b>1,318</b>	<b>43,254</b>

**2012 Plan****Combined Net Change**

Conventional Fuel Vehicles	-891	-1,681	-2,530	-215	-5,317
Alternative Fuel Vehicles	-228	175	268	6	221
<b>Total</b>	<b>-1,119</b>	<b>-1,506</b>	<b>-2,262</b>	<b>-209</b>	<b>-5,096</b>

**Resulting Fleet**

Conventional Fuel Vehicles	3,022	4,604	17,590	1,121	26,337
Progress Toward Goal	50.2%	60.8%	60.5%	86.0%	59.2%
Alternative Fuel Vehicles	8,238	4,773	4,838	232	18,081
Progress Toward Goal	-37.4%	20.6%	21.4%	100.0%	8.1%
<b>Resulting Fleet Size</b>	<b>11,260</b>	<b>9,377</b>	<b>22,428</b>	<b>1,353</b>	<b>44,418</b>
<b>Progress Toward Goal</b>	<b>95.9%</b>	<b>78.5%</b>	<b>77.2%</b>	<b>85.7%</b>	<b>81.4%</b>

**2013 Plan****Combined Net Change**

Conventional Fuel Vehicles	-86	-587	-584	-35	-1,292
Alternative Fuel Vehicles	-2	177	283	0	458
<b>Total</b>	<b>-88</b>	<b>-410</b>	<b>-301</b>	<b>-35</b>	<b>-834</b>

**Resulting Fleet**

Conventional Fuel Vehicles	2,936	4,017	17,006	1,086	25,045
Progress Toward Goal	55.0%	82.0%	74.5%	100.0%	73.6%
Alternative Fuel Vehicles	8,236	4,950	5,121	232	18,539
Progress Toward Goal	-37.8%	41.5%	44.0%	100.0%	25.0%
<b>Resulting Fleet Size</b>	<b>11,172</b>	<b>8,967</b>	<b>22,127</b>	<b>1,318</b>	<b>43,584</b>
<b>Progress Toward Goal</b>	<b>103.4%</b>	<b>99.9%</b>	<b>87.4%</b>	<b>100.0%</b>	<b>94.7%</b>

**2014 Plan****Combined Net Change**

Conventional Fuel Vehicles	-43	-178	-319	0	-540
Alternative Fuel Vehicles	59	185	284	0	528
<b>Total</b>	<b>16</b>	<b>7</b>	<b>-35</b>	<b>0</b>	<b>-12</b>

**Resulting Fleet**

Conventional Fuel Vehicles	2,893	3,839	16,687	1,086	24,505
Progress Toward Goal	57.4%	88.4%	82.1%	100.0%	79.7%
Alternative Fuel Vehicles	8,295	5,135	5,405	232	19,067
Progress Toward Goal					

<b>PROGRESS TOWARD GOAL</b>	<b>-28.1%</b>	<b>69.3%</b>	<b>66.7%</b>	<b>100.0%</b>	<b>44.5%</b>
<b>Resulting Fleet Size</b>	<b>11,188</b>	<b>8,974</b>	<b>22,092</b>	<b>1,318</b>	<b>43,572</b>
<b>Progress Toward Goal</b>	<b>102.1%</b>	<b>99.5%</b>	<b>88.6%</b>	<b>100.0%</b>	<b>94.9%</b>
<b>2015 Plan</b>					
<b>Combined Net Change</b>					
Conventional Fuel Vehicles	-20	-183	-306	0	-509
Alternative Fuel Vehicles	52	184	282	0	518
<b>Total</b>	<b>32</b>	<b>1</b>	<b>-24</b>	<b>0</b>	<b>9</b>
<b>Resulting Fleet</b>					
Conventional Fuel Vehicles	2,873	3,656	16,381	1,086	23,996
Progress Toward Goal	58.6%	95.0%	89.4%	100.0%	85.3%
Alternative Fuel Vehicles	8,347	5,319	5,687	232	19,585
Progress Toward Goal	-19.5%	84.9%	89.3%	100.0%	63.5%
<b>Resulting Fleet Size</b>	<b>11,220</b>	<b>8,975</b>	<b>22,068</b>	<b>1,318</b>	<b>43,581</b>
<b>Progress Toward Goal</b>	<b>99.3%</b>	<b>99.5%</b>	<b>89.5%</b>	<b>100.0%</b>	<b>94.8%</b>

Help Desk Message Center: [Diane Celeste](#) at 586-467-6214 (DSN: 330-6214)

FAST Message Center (Help for Trainers and Admins): [Michelle Kirby](#) (208) 526-4273.

Error reports should be sent to the [site administrator](#).  
The system administrator cannot help with access questions.  
Use the Help Desk link above.



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